

**KILKOTAGIRI AND THIRUMBADI PLANTATIONS LIMITED**

(Formerly known as The Thirumbadi Rubber Company Limited)

CIN: U01116KL1919PLC017342

Registered Office: Thirumbadi Estate, M. Akkai Post, Kozhikode Kerala - 673007

Phone No: 0495 - 2297151, Mobile: 098430 73601

Email: trcestate@gmail.com, Web: www.kktrc.com

Dear Member(s),

**NOTICE TO SHAREHOLDERS**

1. **Notice is hereby given that the 102<sup>nd</sup> Annual General Meeting ("AGM") of the Company will be convened at 11.30 AM IST, on Friday, the 3<sup>rd</sup> Day of September, 2021 through Video Conference ("VC") / Other Audio Visual Means ("OAVM") facility to transact the business as set out in the Notice which will be circulated for convening the AGM. In view of the continuing Covid-19 pandemic and in compliance with the applicable provisions of the Companies Act, 2013 and rules framed thereunder read with General Circular dated 5<sup>th</sup> May 2020 read with Circulars dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020, 15<sup>th</sup> June, 2020, 28<sup>th</sup> September, 2020, 31<sup>st</sup> December, 2020 and 13<sup>th</sup> January, 2021, issued by the Ministry of Corporate Affairs ("MCA Circular(s)"), issued by the Ministry of Corporate Affairs ("MCA Circular(s)"), the Company has decided to conduct the AGM through VC / OAVM facility without the physical presence of the Members at a common venue.**
2. **The Notice of the 102<sup>nd</sup> AGM and the Annual Report for the year 2021, including the Financial Statements for the year ended 31<sup>st</sup> March, 2021 ("Annual Report") will be sent only by e-mail to all those members, whose e-mail addresses are registered with the Company, or with their respective Depository Participants ("Depository"), in accordance with the MCA Circular(s) as mentioned above. Members can join and participate in the 102<sup>nd</sup> AGM through VC / OAVM facility only. The instructions for joining the 102<sup>nd</sup> AGM and the manner of participation in the remote e-voting or casting vote through the e-voting system during the 102<sup>nd</sup> AGM are provided in the Notice of the 102<sup>nd</sup> AGM. Members participating through the VC / OAVM facility shall be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013.**
3. **Notice of the 102<sup>nd</sup> AGM and the Annual Report will be made available on the website of the Company i.e., www.kktrc.com.**
4. **Members holding shares in physical form who have not registered their e-mail addresses with the Company / Depository can obtain Notice of the 102<sup>nd</sup> AGM, Annual Report and/or login details for joining the 102<sup>nd</sup> AGM through VC / OAVM facility including e-voting, by sending scanned copy of the following documents by e-mail to trcestate@gmail.com:**
  - a. Request e-mail mentioning your name, folio number and complete address
  - b. Copy of the Share Certificate (Front & Back)
  - c. Self-attested Scanned copy of the PAN Card; and
  - d. Self-attested scanned copy of any document (Such as Aadhar card, Driving License, Voter ID, Passport) in support of the address of the Members as registered with the Company.
5. **Members holding shares in physical form who have not updated their bank details** can register their Bank details, by sending a self-attested scanned copy of the cancelled cheque bearing the name of the Member (in case of joint holding, the name of the first holder shall be mentioned in the cheque leaf) in addition to the documents mentioned in para 4 above by e-mail to trcestate@gmail.com.
6. **Members holding shares in demat form** can update their e-mail address & bank account details by submitting a request to the concerned depository participant.
7. Please note that the email ID trcestate@gmail.com is designated for the purpose of enabling shareholders to obtain Notice of the 102<sup>nd</sup> AGM, Annual Report and / or login details for joining the 102<sup>nd</sup> AGM through VC / OAVM facility including e-voting.
8. **Those shareholders who have already registered their e-mail address are requested to keep their e-mail addresses validated with their depository participants / the Company's Registrar and Share Transfer Agent, to enable servicing of notices / documents / Annual Reports electronically to their e-mail address.**
9. Pursuant to Finance Act, 2020, dividend income will be taxable in the hands of the shareholders w.e.f. 1<sup>st</sup> April 2020 and the Company is required to deduct tax at source ("TDS") from dividend paid to the Members at the prescribed rates in the Income Tax Act, 1961. Detailed communication with regard the prescribed TDS rates for various categories, conditions for Nil / preferential TDS and details / documents required thereof are being sent to the members through separate communication.
10. We urge the shareholders to update their e-mail ID, Bank account details & Permanent Account Number (PAN) with the Company / Depository Participant to ensure receipt of the Annual Report, dividend and / or any other consideration and other communications from the company.

The above information is being issued for the information and benefit of all the Members of the Company and is in compliance with the MCA Circulars.

For Kilkotagiri and Thirumbadi Plantations Limited

M. K. Patwari

(DIN : 03444886)

Whole-time Director

Place: Kozhikode  
Date: 19<sup>th</sup> July, 2021